



# Community Education Request Form

Please save a blank copy of this form to your computer, complete it electronically and email it as an attachment to: [OPAeducation@justice.vic.gov.au](mailto:OPAeducation@justice.vic.gov.au)

Organisational details		
Organisation:		
Postal address:		
Contact person:	Position:	
Email:	Phone: ( ) -	
Have you had a speaker from the Office of Public Advocate before?	Yes	No
Are you interested in receiving details of future education sessions?	Yes	No

Session details					
Date:	Time:	Duration:			
Location:					
Your facilities: PA	data projector	overhead projector	computer	DVD	VCR

Audience				
Students:	Course:			
People with disabilities	Social work	Legal	General public	Community care
Residential care	Healthcare	Carers	Other :	
Audience (min. 20):	Interpreter req'd? Yes	No	Language:	

**Please complete page 2**

Office use only		
Date:	Time: to:	Fee:
Presenter:		
Location:		
Other:		

Cost for standard sessions for professional audience - \$80.00		
Are you requesting an exemption from paying fees?	Yes	No
Reason:		
<b>Education topic</b>		
<b>Standard sessions:</b>	Time (minimum)	
Role, function and services of OPA <sup>1</sup>	1 hour	
Advocacy	1 hour	
Guardianship, administration and VCAT	1 hour	
Enduring powers of attorney and enduring power of guardianship	1 hour	
Elder abuse	1 hour	
Risks and rights	1 hour	
Medical consent	1 hour	
End-of-life decision making (advance directives)	1 hour	
OPA volunteer programs	1 hour	
<b>Workshop sessions</b>		<b>Cost</b>
Workshop 1 - Substitute decision-making <sup>2</sup>	3 hour	\$750
Workshop 2 - Medico-legal frameworks	3 hour	\$750
Workshop 3 - Advocacy and client rights in current legal frameworks	6 hour	\$1,200
Other (specify):		
<sup>1</sup> All sessions include brief OPA overview <sup>2</sup> If booking a session on enduring powers of attorney and enduring powers of guardianship, please order <i>Take Control</i> from Victoria Legal Aid at <a href="http://www.legalaid.vic.gov.au/publications.htm">www.legalaid.vic.gov.au/publications.htm</a> or via (03) 9269 0223 or email <a href="mailto:cle@vla.vic.gov.au">cle@vla.vic.gov.au</a>		

Expected learning outcomes
1.
2.
3.
4.

Other information (e.g. alternative dates and times)